

COMPUTER LOGIN / MCCN INTERNET AUTHENTICATION

Students using a College computer on campus are required to have “authentication” in order to access the Internet.

Please note: per College policy, Internet access by students is limited to academic activities only.

LOG ON TO THE COMPUTER:

Note: Login details have changed over time. User Name will depend on when you entered as a new Mount Carmel College of Nursing student!

User Name: use whichever is applicable to you from the list below

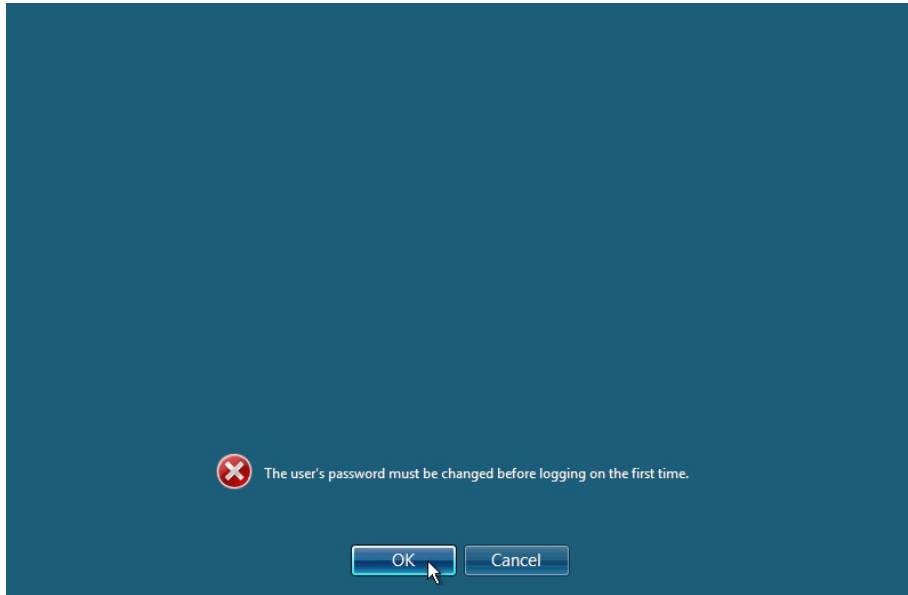
- first and last initials and 6-digit student ID starting with ‘8’
- first and last initials and 6-digit student ID starting with ‘4’

Default Password: Pass4mccn (**make sure to capitalize the first letter**)

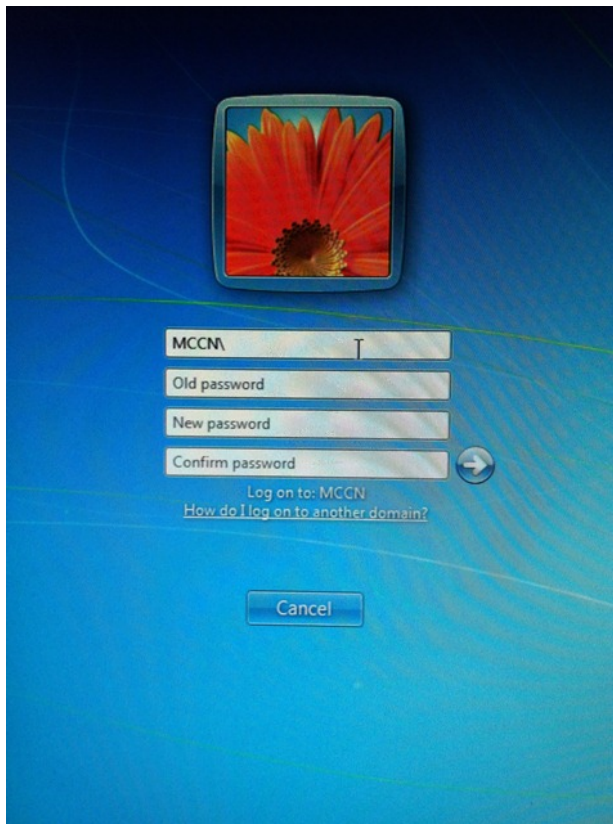
Note: This default password is applicable only to students using a College computer in one of the MCCN labs (CLE 203 or CLE 205) or classrooms. This default password is not valid if logging in at any Mount Carmel hospital computer.



You will be prompted to change your password. This may look like an error message so please read carefully and click OK.



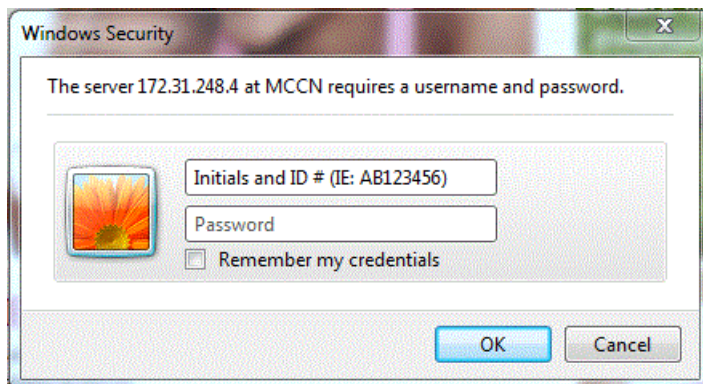
You will be asked to enter your old password, **Pass4mccn**, and then you will need to create a new one.



Your new password must meet the following requirements:

- **Be at least 8 characters in length and**
- **Contain an UPPER case letter and**
- **Contain a lower case letter and**
- **Contain at least one number**

Once this is complete you will be able to log on to the computer. When accessing the Internet, a pop up box will open requesting your user name and password. Note that you may be prompted several times and **MUST** input your username and password each time you are prompted. See below. Once you enter your user name and password you will be connected to the internet.



How to get help:

Using your MCCN Nightingmail account, send a detailed message describing your concern, to HelpLine@mccn.edu. You will receive a return email with an assigned ticket number.

If you do NOT have access to your Nightingmail account, please call 614-401-6226 and leave a clear and concise message describing your concern (including your phone number). Phone requests are assigned a ticket number and placed into the same queue as email requests.